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11/14/05
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Meeting Log

Staff Public Dialogue on CPSC China Initiative: Handbook for Manufacturing Safer Consumer Products and the Testing Message

Meeting Log Submitted by: Patricia Bittner

Date/Time/Location of Meeting: November 3, 2005, 10:00 am
Hearing Room, 4330 East West Highway,
Bethesda, MD

Date of Meeting Log Submission: November 4, 2005

Agenda: Attached

Attendance List: Attached

CPSC Staff Presenters: Joseph Mohorovic
Mark Kumagai
Mel Altman
Gordon Gillerman (NIST)

Summary of Meeting: Joseph Mohorovic opened the meeting by introducing Chairman Hal Stratton, who provided introductory remarks on the China Initiative. Joseph Mohorovic welcomed the participants to the roundtable discussion and provided an overview of the importance of CPSC 3-part safety and testing messages.

Mark Kumagai gave his presentation on the "Handbook for Manufacturing Safer Consumer Products" and led discussion. Copies of his slides are attached. Following a short break, Joseph Mohorovic opened the second half of the meeting on the CPSC testing message by introducing Commissioner Nancy Nord, who gave introductory remarks. Mel Altman and Gordon Gillerman (NIST) presented the CPSC conformity assessment message and led the discussion. Meeting was adjourned at 12:25 pm.

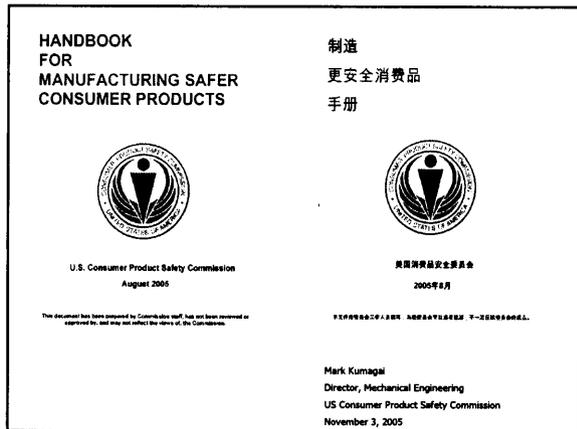


Agenda

Dialogue on CPSC China Initiative: Handbook for Manufacturing Safer Consumer Products and the Testing Message

**November 3, 2005
10:00 am
CPSC Hearing Room**

- 10:00 am Introduction to the Dialogue
--Joe Mohorovic, Chief of Staff**
- 10:10 am Presentation on the Handbook for Manufacturing
Safer Consumer Products
--Mark Kumagai, Director, Division of Mechanical
Engineering**
- 10:25 am Roundtable Discussion on Handbook, led by
Mark Kumagai**
- 10:50 am Break**
- 11:00 am Introduction on the Value of the Testing Message
--Joe Mohorovic**
- Presentation of the Testing Message to
Manufacturers and Retailers
--Mel Altman, CPSC Office of Compliance
--Gordon Gillerman, NIST**
- 11:30 am Roundtable Discussion on Testing Message, led by
Gordon Gillerman**
- 12:30 pm Adjournment**



Handbook for Manufacturing Safer Consumer Products

- Section I Purpose and Applicability
 - Discussion
- Section II Executive Action
 - Discussion
- Section III Technical Guidance
 - Discussion
- Request for Comments

This presentation has been prepared by the Commission Staff, has not been reviewed or approved by and may not reflect the views of the Commission

Section I: Purpose and Applicability

- Intended for manufacturers of consumer products
- Provides general guidance of core safety concepts:
 - Corporate Practices
 - Product Design
 - Production Quality

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Discussion

- Is the manufacturer the target audience for this handbook?

Discussion

- Is the manufacturer the target audience for this handbook?
- What are the advantages/disadvantages for a manufacturer?

Section II: Executive Action

- Safety Policy
- Organization
- Training

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Discussion

- How do manufacturers cultivate product safety into the corporate culture?

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Discussion

- How do manufacturers cultivate product safety into the corporate culture?
- What type of training is available?

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Section III: Technical Guidance

- Design Review
- Documentation
- Purchase Control
- Production
- Quality
- Measurements and Calibration
- Distribution
- Consumer Service
- Records
- Corrective Actions
- Audits

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Discussion

- Are the technical recommendations current industry practice?

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Discussion

- Are the technical recommendations current industry practice?
- What elements need to be added/deleted?

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Discussion

- Do Chinese companies take the recommendations in the Handbook seriously?
- How do you deliver this message to the diverse Chinese manufacturing structure?
- What actions can the CPSC/Industry do to persuade companies to accept and implement the recommendations in this handbook?

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Comments

- <http://www.cpsc.gov/businfo/china/handbookenglishaug05.pdf>
- Email Comments due 12/5/05
To: tstevenson@cpsc.gov
RE: Comments on Manufacturing Handbook

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Conformity Assessment Message



Mel Altman, CPSC
Gordon Gillerman, NIST

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Manufacturers Message

1. For those products where a certification program exists, certification of products is recommended.

You may also take advantage of various product certification programs associated with certain industries, such as **

- Juvenile Product Manufacturing Association for "juvenile products,"
- American Fireworks Standards Laboratory for fireworks,
- and an OSHA National Recognized Testing Laboratory (NRTL) for certification of electrical and life-safety products, such as fire sprinklers, carbon monoxide and smoke detectors, fire extinguishers, etc (e.g., UL, CSA, ITSNA, etc).

** Views of the Association or the labs mentioned may not reflect the views of the Commission

Important elements of certification (ISO/IEC Guide 65) are surveillance services such as:

- Factory inspections
- Pre-market production sample testing, and
- Post-market testing.

Manufacturers Message

2. Get Product Tested

We recommend product testing, internally or externally, by an accredited test laboratory:

- accredited to the ISO/IEC 17025 standard by a recognized accreditation body
- with the appropriate scope to ensure the laboratory's technical competence for the specific product safety standards.

U.S. Retailer Reps Message

1. Internal or External Testing is Recommended

- The U.S. CPSC staff recommends that U.S. retailers expect that all products bound for the U.S. market be designed to meet appropriate product safety standards and be tested to these standards by an accredited laboratory, either internally or externally.

2. Standards and Training are Recommended

We recommend that U.S. retailers expect and encourage their manufacturers/suppliers/vendors:

- To employ appropriate quality control systems for product characteristics that impact safety.
- Identify or develop appropriate testing and/or certification resources to demonstrate compliance with U.S. standards.

- For manufacturers whose activities involve design:

- identification of appropriate U.S. safety standards,
- translation of those standards when necessary,
- incorporation of safety standards into product design, and
- consideration of product safety engineering courses for key design staff.

Handbook and Testing Message

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Handbook and Testing Message

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